

Suggested Science Fair Schedule

September: discuss fair idea with principal, get approval, set date, notify parent organization to avoid conflicts/get support

October: written notice to the staff that the fair is planned, give date, simple explanation of expectations

January: verbal reminder to staff and further explanation, answer questions

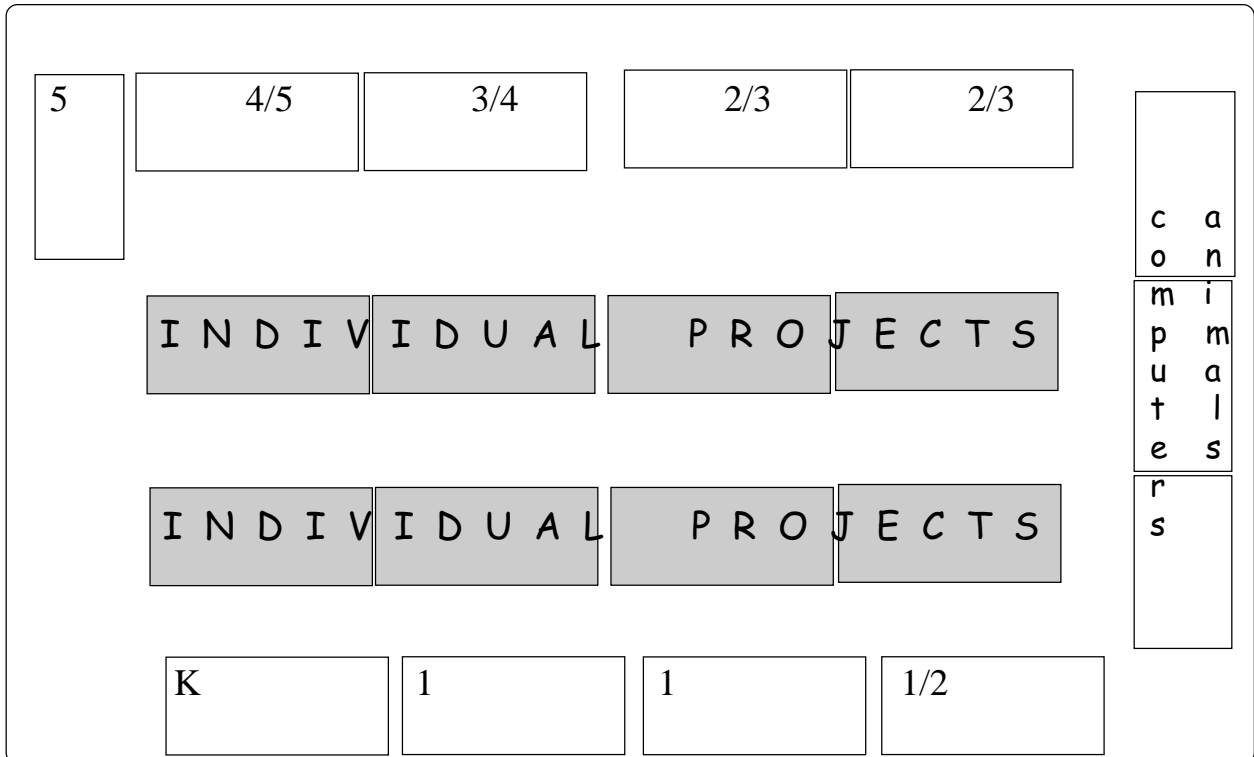
February: letter to parents about individual projects that are optional

March: reminder to staff, specifics on scheduling, confirm volunteers

April: final letter to parents about scheduling, reminder notice about attending the fair

Science fair day: children bring in individual projects, set up in center of room, adults collect classroom projects, set up around perimeter of room, post certificates of participation, classes visit in the afternoon, families visit in the evening, clean up by 9:00!

Our layout:





Dear Parent,

Our school is pleased to host a science fair. You and your child(ren) are invited to contribute a science fair project to be displayed.

Every child in our school will be represented in displays of classroom work. If your child would like to do an individual project, attached you will find guidelines and suggestions to help you.

There is no need to let us know if you are working on a project. You will need, however, to drop it off at school between 7:45 and 8:45 on the morning of

_____.

The fair will be that night between 7:00 and 8:30 pm. Please plan to come by and see all the displays.

At the end of the fair, you can take home your child's project or you can pick it up the next morning. It is important that they be picked up promptly to avoid any damage to the project.

If you have any questions, please send a note to the office.

Sincerely,

If you choose to do a science fair project, please consider if your child can:

- agree to see it through to the end, a consideration for young children
- choose a topic that is interesting and fun for them
- visit libraries, read books, or talk to people to learn more
- hypothesize, design an experiment, test the idea or present information, illustrate, if appropriate
- create a display for others to see the work that was done

Suggested Steps when doing a science fair project:

1. Choosing a Topic: places to look:

- science books
- encyclopedias
- librarians, teachers, science people, other adults
- museums, zoos, hospitals, science centers
- questions your children ask, interests your family shares

2. Narrow your topic so that it is interesting, and can be completed easily.

3. Plan the experiment or information to display; ask someone to critique the plan.

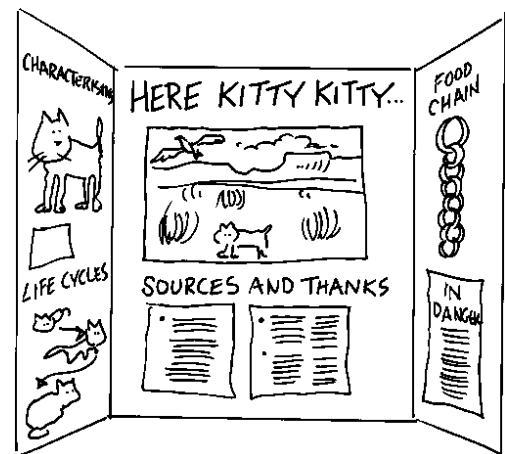
4. Display your results with drawings, pictures, graphs, etc. Use large words for titles, bright colors, draw faint lines so your writing is straight, put your drawings and graphs on colored paper to make them more noticeable.

5. Make your display using simple materials, a large cardboard box, sturdy tagboard, etc. It might look like this:

Put different information on each panel:

The title, the question you wanted to answer, your guess about what would happen or what you would find out, the results of your work, your conclusions about what you learned. If appropriate, put something on the table in front of your display, the experiment, your equipment, etc.

Your display must fit our tables, 30" long and 24" deep.





Dear Parent,

The science fair is scheduled for _____ from 7-8:30 pm here at school.

I need the project your child is going to share to be at school the morning of the fair between 7:45 and 8:45 am. I will be setting them up at that time and you or your child could help me to make sure your child's project is set up correctly.

The project needs to be picked up at the end of the fair or early the next morning. We do not have space to store many projects safely.

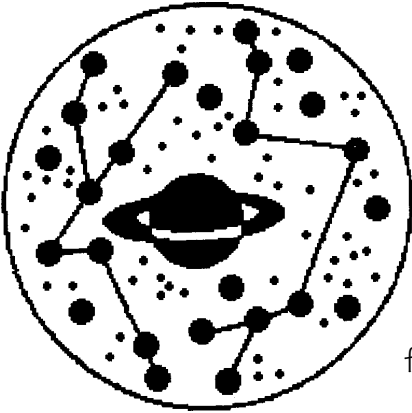
If you have special needs for water, electricity, etc., please send a note and I will be prepared.

The display can be up to 36 inches wide and 30 inches deep. It needs to be sturdy so that we do not have to watch over it or repair it if it collapses. The display needs to have a easy to read title, your child's name, and the report on the chosen topic.

If you have any questions, please send a note.

Sincerely,

Science Fair Participants:

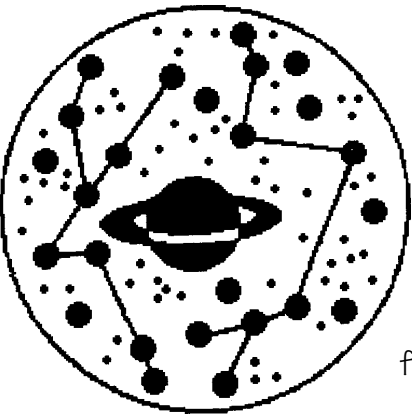


If you have prepared a project for the science fair, please bring it to school on _____ to the _____ between ____ and ____ am. At that time, you will be able to set up your display.

Your project will be displayed during the afternoon for students from our school and that evening for families who come to the Science Fair.

You need to pick up your project the night of the Fair or early the next morning. We cannot guarantee the safety of your project if it is not picked up promptly.

Science Fair Participants:



If you have prepared a project for the science fair, please bring it to school on _____ to the _____ between ____ and ____ am. At that time, you will be able to set up your display.

Your project will be displayed during the afternoon for students from our school and that evening for families who come to the Science Fair.

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Teacher Update: Science Fair

The Science Fair is scheduled for _____ here at school.

I will come to your room on the afternoon before the fair to get the work you have saved and will set that work out the next day. Please do not put backing paper your class' work or get it ready for presentation. We will be coordinating colors and it is helpful if we do that the day of the Fair.

I need work from each child in your classroom. It can be art done following a science lesson, literature you used with science, or a story your class wrote getting ready for science. It can but does not have to be a science experiment or project. It can show parents how we connect science with other subjects.

Each child's name must be clearly written on a post-it note so we can make name tags.

Individual projects will be dropped off the morning of the Fair in the cafeteria. This will keep them out of your classroom.

After the fair, classwork will be returned to your classroom.

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Each child's name must be clearly written on a post-it note so we can make name tags.

Individual projects will be dropped off the morning of the Fair in the cafeteria. This will keep them out of your classroom.

After the fair, classwork will be returned to your classroom.